



CANNON BUILDING
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STATE OF DELAWARE
BOARD OF ARCHITECTS

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PUBLIC MEETING MINUTES:	BOARD OF ARCHITECTS
MEETING DATE AND TIME:	Wednesday, January 6, 2016 at 1:30 p.m.
PLACE:	861 Silver Lake Blvd., Conference Room A, Second floor, Dover, Delaware
MINUTES APPROVED:	February 3, 2016

MEMBERS PRESENT

Kevin Wilson, RA, Professional Member, President
Paul Guggenberger, RA, Professional Member, Secretary
Robert Maffia, RA, Professional Member
Todd Breck, RA, Professional Member
John Mateyko, RA, Professional Member
Elizabeth Happoldt, Public Member
Rosemarie Vanderhoogt, Public Member
Donnell McNair, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Jennifer Singh, Deputy Attorney General
Flora Peer, Administrative Specialist II

ABSENT

OTHERS PRESENT

Nancy Payne, AIA Delaware

Call to Order

Mr. Wilson called the meeting to order at 1:33p.m.

Review and Approval of Minutes

The Board reviewed the minutes of the December, 2015 meeting. Mr. Breck made a motion, seconded by Mr. Guggenberger, to accept the minutes as presented. The motion carried unanimously.

Unfinished Business

Continued Discussion on the Architect/Engineers Handbook

Mr. Maffia gave a brief synopsis of what the changes would look like. The Board will review and approve a next month to be sent out to the JAC for review.

New Business

Ratification of Certificate of Authorization Application(s) – None

Ratification of Reciprocity Applications – NCARB Certificate

Mr. Breck made a motion, seconded by Mr. Mateyko to ratify the applicants by NCARB certification. The motion carried unanimously.

Gary Musciano
Herbert Scott
Henry Abderhalden
Jason Winters
Carsten Voecker
Shannon Kraus
Douglas Stieve
William Manners
Olivia Demetriou

Review of Application(s) by NCARB

Eric Styer – Discipline in AL

Mr. Wilson summarized Eric Styer's application for the Board. Mr. Breck made a motion, seconded by Mr. Guggenberger, to approve Mr. Styer for licensure. The motion carried unanimously.

Review of Re-Application(s) by NCARB – None

Review of Application(s) for ARE

Zachary Garmon

Mr. Guggenberger summarized Zachary Garmon's application for the Board. Mr. Guggenberger made a motion, seconded by Mr. Breck, to approve Mr. Garmon to sit for the ARE. The motion carried unanimously.

Review of Applications by Direct Application – None

Correspondence

Other Business Before the Board (for discussion only)

Dover Post Article – Del Tech's Architectural Engineering Program

The Board discussed the Dover Post's article about Del Tech's project.

Ms. Peer introduced Ms. Witte to the Board.

Mr. Wilson stated that Mr. Mateyko has been invited to present at an upcoming NCARB meeting in Savanna in March about sustainable design.

Public Comment

There was no public comment.

Next Scheduled Meeting

The next meeting will be held on February 3, 2016 at 1:30 p.m. in Conference Room B, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

Adjournment

With no further business before the board, Mr. Breck made a motion, seconded by Mr. Maffia, to adjourn the public meeting. The motion carried unanimously. The meeting adjourned at 2:14 p.m.

Respectfully Submitted,



Flora Peer
Administrative Assistant II